

Vocational School / Medical Documentation and Secretariat
2022 - 2023 Academic Year
BUSINESS ETHICS
Syllabus

Course Description					
Name	Code	Semester	T+A Hour	Credit	ECTS
BUSINESS ETHICS	TDS1124600	Fall Semester	2+0	2	2
Prerequisites Courses					
Recommended Elective Courses	NONE				
Language of Instruction	Turkish				
Course Level	Short Cycle (Associate's Degree)				
Course Type	Elective				
Course Coordinator	Lect. Hüseyin DEMİR				
Name of Lecturer(s)	Assist.Prof. Mahmut TOKAÇ				
Assistant(s)					
Aim	Ethical and legal problems encountered in professional life with the skill to cope with.				
Course Content	This course contains; 1. Basic concepts of law,2. Introduction to health law, Ethics and principles of health professions,3. Duties and obligations of health personnel, Responsibilities arising from their Professional Practices-Criminal responsibilities...,4. Relationship between healthcare worker and patient,5. Legal regulations related to health,6. Health organizations and the responsibilities of health personnel,7. Health-related international declarations, universal rules of deontology,8. The importance of keeping records of health care,9. Patient rights regulation, Patient and employee rights and safety,10. Crisis management,11. Case examples of ethical issues in the health,12. Classification of Health Services-Health policy,13. Health culture,14. Communication skills.				
Course Learning Outcomes			Teaching Methods	Assessment Methods	
1. summarize the basic concepts of ethics.1.1. defines the basic concepts of ethics.1.2. explains the basic concepts of ethics.2.2. explains the ethical issues.			1, 12, 2, 3	A	
2. summarize the ethical issues.2.1. defines the ethical issues.2.2. explains the ethical issues.2.3. lists the ethical issues.			1, 2, 8	A	
3. summarize the legal responsibilities.3.1. defines the legal responsibilities.3.2. explains the legal responsibilities.3.3. lists the legal responsibilities.			1, 2, 3	A	
Teaching Methods	1: Lecture, 12: Case study, 2: Question - Answer, 3: Discussion, 8: Teamwork				
Assessment Methods	A: Written Exam				
Lecture Schedule					
Sequence	Topics	Preliminary Preparation			
1	1. Basic concepts of law	Lecture Notes			
2	2. Introduction to health law, Ethics and principles of health professions	Lecture Notes			
3	3. Duties and obligations of health personnel, Responsibilities arising from their Professional Practices-Criminal responsibilities...	Lecture Notes			
4	4. Relationship between healthcare worker and patient	Lecture Notes			
5	5. Legal regulations related to health	Lecture Notes			
6	6. Health organizations and the responsibilities of health personnel	Lecture Notes			
7	7. Health-related international declarations, universal rules of deontology	Lecture Notes			
8	8. The importance of keeping records of health care	Lecture Notes			
9	9. Patient rights regulation, Patient and employee rights and safety	Lecture Notes			
10	10. Crisis management	Lecture Notes			
11	11. Case examples of ethical issues in the health	Lecture Notes			
12	12. Classification of Health Services-Health policy	Lecture Notes			
13	13. Health culture	Lecture Notes			
14	14. Communication skills	Lecture Notes			
Evaluation Methods		Weight(%)			
Midterm Exam		40			
General Exam		60			

Resources
Powerpoint notes will be given to students.1- Sehsvaroglu, B. N. (1983); "Medical Deontology", Enhanced 2nd Edition by Arslan Terzioglu, Istanbul Medical Faculty Foundation - BAYDA publication, Istanbul. 2- Atabek, E. (1983); "Medical Deontology Topics İstanbul, İstanbul. (Emine Atabek and Mebrure Deger, Medical Deontology Issues, İstanbul 2000) 3- Çobanoğlu, N. (2007); "Medical Ethics İlke, İlke Publishing House, Ankara. 4- Aysegül Demirhan Erdemir, (2011), Ethics and Deontology in Medicine (Twenty-First Century), Nobel Medicine Bookstore, İstanbul. 5- Demirhan Erdemir, A. (Ed.), (2003), Contemporary Medical Ethics, Nobel Medical Bookstores, İstanbul.