

| <b>Course Description</b>  |  |   |                 |                         |                           |
|--|--|---|-----------------|-------------------------|---------------------------|
| <b>Name</b>  | <b>Code</b>  | <b>Semester</b>                                 | <b>T+A Hour</b> | <b>Credit</b>           | <b>ECTS</b>               |
| PROFESSIONAL ENGLISH I   | ULY2190260   | Fall Semester                                   | 4+0             | 4                       | 4                         |
| <b>Prerequisites Courses</b>   |  |   |                 |                         |                           |
| <b>Recommended Elective Courses</b>  |  |   |                 |                         |                           |
| <b>Language of Instruction</b>   | English  |   |                 |                         |                           |
| <b>Course Level</b>  | First Cycle (Bachelor's Degree)  |   |                 |                         |                           |
| <b>Course Type</b>   | Required   |   |                 |                         |                           |
| <b>Course Coordinator</b>  | Lect. Müge SARI  |   |                 |                         |                           |
| <b>Name of Lecturer(s)</b>   | Lect. Hakan YILDIZ   |   |                 |                         |                           |
| <b>Assistant(s)</b>  | Lecturer TUBA ŞENEL İNCE   |   |                 |                         |                           |
| <b>Aim</b>   | The aim of this course is to enable students to use intermediate level of terminology regarding their discipline.  |   |                 |                         |                           |
| <b>Course Content</b>  | This course contains; Material Transport Units Storage Areas(Material transport units)(Types of storage areas)," Logistics Jobs 1(General framework of Logistics)(Business lines in the field of Logistics)",Basic MathMeasurements(Basic mathematical operations)(Required measurements in the field of Logistics),Basic MathMeasurements(Basic mathematical operations)(Required measurements in the field of Logistics),Safety IssuesCustomer Services(Safety Issues and precautions in the field of logistics)(Operation of customer services),Supply ChainSupplier Planning(Supplier chain management)(Supplier planning),Types of InventoryInventory Costs(Studies on types inventory)(Methods of reducing inventory costs),Third Party LogisticsInbound LogisticsOutbound Logistics(Third Party Logistics services providers)(Process of inbound logistics)(Process of outbound logistics),Procurement LogisticsProduction Logistics (Procurement process in the field of Logistics)(Production logistics, track and trace system),Distribution LogisticsDisposal Logistics (Distribution logistics: physical handling procedures)(Disposal logistics: methods of minimizing wastes),Distribution LogisticsDisposal Logistics(Distribution logistics: physical handling procedures)(Disposal logistics: methods of minimizing wastes),Food LogisticsReverse LogisticsEmergency Logistics(Food logistics: managing the food chain)(Methods of improving reverse logistics, pros and cons of reverse logistics)(Emergency logistics practices),Ordering and SchedulingPlanning Information(Planning and scheduling services)(Planning information concerning a shipment),Material Handling SystemsMaterial Handling Equipment(Material Handling Systems)(Material Handling Equipments). |   |                 |                         |                           |
| <b>Course Learning Outcomes</b>  |  |   |                 | <b>Teaching Methods</b> | <b>Assessment Methods</b> |
| 1.1. Tell about their field shortly in oral or written form.   |  |   |                 | 10, 16, 9               | A, D, H                   |
| 3. will be able to translate writing their own articles, which are products of the research in their fields. |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 1. Will be able to use the basic terminology of Logistics  |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 1.2. Interpret basic level dialogues in their field.   |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 1.3. Illustrate the new vocabulary and structure about their field in their daily life.                      |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 2. Will be able to evaluate research in their field using the language.                                      |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 2.1. Translate literature review in their fields.  |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 2.2. Employ the following articles written in their fields.  |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 2.3. Question the articles written in their fields.  |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 3.1. Translate writing their own articles, which are products of the research in their fields.               |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 3.2. Test English in conferences and seminars in their field.  |  |   |                 | 10, 16, 3, 9            | G, H                      |
| 3.3. Experiment English translation in their fields.   |  |   |                 | 10, 16, 3, 9            | G, H                      |
| <b>Teaching Methods</b>  | 10: Discussion Method, 16: Question - Answer Technique, 3: Problem Based Learning Model, 9: Lecture Method   |   |                 |                         |                           |
| <b>Assessment Methods</b>  | A: Traditional Written Exam, D: Oral Exam, G: Quiz, H: Performance Task  |   |                 |                         |                           |
| <b>Lecture Schedule</b>  |  |   |                 |                         |                           |
| <b>Sequence</b>  | <b>Topics</b>  | <b>Preliminary Preparation</b>                  |                 |                         |                           |
| 1  | Material Transport Units Storage Areas(Material transport units)(Types of storage areas)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 2  | " Logistics Jobs 1(General framework of Logistics)(Business lines in the field of Logistics)"  | Studying the related chapter in the coursebook. |                 |                         |                           |
| 3  | Basic MathMeasurements(Basic mathematical operations)(Required measurements in the field of Logistics)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 4  | Basic MathMeasurements(Basic mathematical operations)(Required measurements in the field of Logistics)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 5  | Safety IssuesCustomer Services(Safety Issues and precautions in the field of logistics)(Operation of customer services)  | Studying the related chapter in the coursebook. |                 |                         |                           |
| 6  | Supply ChainSupplier Planning(Supplier chain management)(Supplier planning)  | Studying the related chapter in the coursebook. |                 |                         |                           |
| 7  | Types of InventoryInventory Costs(Studies on types inventory)(Methods of reducing inventory costs)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 8  | Third Party LogisticsInbound LogisticsOutbound Logistics(Third Party Logistics services providers)(Process of inbound logistics)(Process of outbound logistics)  | Studying the related chapter in the coursebook. |                 |                         |                           |
| 9  | Procurement LogisticsProduction Logistics(Procurement process in the field of Logistics)(Production logistics, track and trace system)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 10   | Distribution LogisticsDisposal Logistics(Distribution logistics: physical handling procedures)(Disposal logistics: methods of minimizing wastes)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 11   | Distribution LogisticsDisposal Logistics(Distribution logistics: physical handling procedures)(Disposal logistics: methods of minimizing wastes)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 12   | Food LogisticsReverse LogisticsEmergency Logistics(Food logistics: managing the food chain)(Methods of improving reverse logistics, pros and cons of reverse logistics)(Emergency logistics practices)   | Studying the related chapter in the coursebook. |                 |                         |                           |
| 13   | Ordering and SchedulingPlanning Information(Planning and scheduling services)(Planning information concerning a shipment)  | Studying the related chapter in the coursebook. |                 |                         |                           |
| 14   | Material Handling SystemsMaterial Handling Equipment(Material Handling Systems)(Material Handling Equipments)  | Studying the related chapter in the coursebook. |                 |                         |                           |

**School of Business and Management Sciences / Logistics Management**

**2023 - 2024 Academic Year**

**PROFESSIONAL ENGLISH I**

**Syllabus**

| <b>Evaluation Methods</b>                                       | <b>Weight(%)</b> |
|---|------------------|
| (Midterm Exam) (Midterm Exam) Homework as part of midterm       | 20               |
| Midterm Exam  | 40               |
| (General Exam) (General Exam) Oral exam as part of General Exam | 30               |
| General Exam  | 60               |

| <b>Resources</b>   |
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| Class notes, ppt slides, websites about the topics<br>Career Paths Logistics A1,A2 ,Vocational English Book,Express Publishing,2011,ISBN 978-1-78098-355-4 |