

Vocational School of Social Sciences / Social Services

2023 - 2024 Academic Year

FIELD REVIEW and REPORT WRITING

Syllabus

Course Description					
Name	Code	Semester	T+A Hour	Credit	ECTS
FIELD REVIEW and REPORT WRITING	SH1277550	Spring Semester	3+0	3	5
Prerequisites Courses					
Recommended Elective Courses					
Language of Instruction	Turkish				
Course Level	Short Cycle (Associate's Degree)				
Course Type	Required				
Course Coordinator	Assist.Prof. Derya BAYRI MENGİLLİ				
Name of Lecturer(s)	Lect. Zeynep TÜRKYILMAZ				
Assistant(s)					
Aim	Giving information about social work institutions and social work application and developing report preparation skills				
Course Content	This course contains; Basic introduction to social work fields,Theoretical framework for social work fields,Elderly welfare,Disability welfare,Child welfare,Family and women welfare,Medical and psychiatric social work,Social work organizations,Services of social work organizations,Legislation and regulations related to the organization,Report writing knowledge and techniques,Institution identification, evaluation and observation report,The importance of visit to the institution, Awareness about before and after the visit.				
Course Learning Outcomes			Teaching Methods	Assessment Methods	
1.He/she will able to explain the basic fields of social work			10, 16, 9	A	
1.1.He/she defines related social work field for individual and community welfare					
1.2.Explains theoretical knowledge specific to the field of Social Work					
2.He/she will able to explain social work organizations.			10, 13, 16, 9	A	
2.1.He/she discusses the services of the institution / organization					
2.2.Utilizes the legislation and regulations related to the institution/organization					
3.He/she will able to write professional report types			13, 16, 9	A	
3.1.He/she prepares institution identification report					
3.2.He/she prepares the interview report with the individual					
4.He/she will able to classify social work fields.			10, 12, 13, 9	A	
4.1.He/she analyzes problems specific to social service fields					
4.2.He/she evaluates service models developed in social service fields					
5.He/she will able to make institutional visits			10, 13, 16, 9	A	
5.1.He/she connects between the institution informations and the theory of social work					
5.2.He/she makes observations about the social service practices of the institution.					
Teaching Methods	10: Discussion Method, 12: Problem Solving Method, 13: Case Study Method, 16: Question - Answer Technique, 9: Lecture Method				
Assessment Methods	A: Traditional Written Exam				
Lecture Schedule					
Sequence	Topics	Preliminary Preparation			
1	Basic introduction to social work fields				
2	Theoretical framework for social work fields				
3	Elderly welfare				
4	Disability welfare				
5	Child welfare				
6	Family and women welfare				
7	Medical and psychiatric social work				
8	Social work organizations				
9	Services of social work organizations				
10	Legislation and regulations related to the organization				
11	Report writing knowledge and techniques				
12	Institution identification, evaluation and observation report				
13	The importance of visit to the institution				
14	Awareness about before and after the visit				
Evaluation Methods			Weight(%)		
Midterm Exam			40		
General Exam			60		

Resources	
-	Alan İnceleme Dersi Yönergesi
-	Teater, B. Sosyal Hizmet Kuram ve Yöntemleri: Uygulama İçin Bir Giriş, Nika Yay.