

**School of Business and Management Sciences / Aviation Management**

**2024 - 2025 Academic Year**

**PROFESSIONAL ENGLISH**

**Syllabus**

<b>Course Description</b>					
<b>Name</b>	<b>Code</b>	<b>Semester</b>	<b>T+A Hour</b>	<b>Credit</b>	<b>ECTS</b>
PROFESSIONAL ENGLISH	HVY2112133	Fall Semester	4+0	4	4
<b>Prerequisites Courses</b>					
<b>Recommended Elective Courses</b>					
<b>Language of Instruction</b>	English				
<b>Course Level</b>	First Cycle (Bachelor's Degree)				
<b>Course Type</b>	Required				
<b>Course Coordinator</b>	Lect. Onur KAVAK				
<b>Name of Lecturer(s)</b>	Lect. Burcu ALTUN GÜNAY				
<b>Assistant(s)</b>	Lecturer Burcu GÜNAY				
<b>Aim</b>	Enabling students to use terminology in the related discipline, analyze written documents and improve oral communication skills.				
<b>Course Content</b>	This course contains; Introduction to the course, The Flight Crew, Airline Employees, People in the Airport, Parts of the Airport, Airport Security, Parts of an Aircraft, Parts of the Cabin, Physical Demands, Appearance, Uniforms, Types of Flight, Types of Aircraft, Radyo İletişim & Rötarlar ve İptaller.				
<b>Course Learning Outcomes</b>			<b>Teaching Methods</b>	<b>Assessment Methods</b>	
1. will be able to use fundamental English terminology regarding Aviation and Cabin Services.			10, 11, 16, 6, 9	A	
1.1. identify fundamental terms used in all relevant areas of Aviation and cabin services.			10, 11, 16, 9	A	
1.2. identify basic concepts used in Aviation and cabin services			10, 16, 9	A	
1.3. use fundamental English terminology regarding Aviation and cabin services in professional life and in academic studies.			16, 6, 9	A	
2. will be able to follow fundamental literature in Aviation and cabin services			16, 19, 6, 9	A	
2.1. interpret fundamental writings in English.			16, 8, 9	A	
2.2. express herself/himself orally or in writing in English in the field of Aviation and Cabin Services			16, 6, 9	A	
2.3. identify trends in Aviation in English			16, 5, 9	A	
3. will be able to communicate with the stakeholders in English.			16, 5, 9	A	
3.1. adapt Aviation and cabin services concepts in English to professional life.			16, 5, 9	A	
3.2. debate the successes, experiences and problems in Aviation and cabin services field with relevant sectors in English.			16, 5, 9	A	
3.3. express herself/himself in English at international conferences/meetings in Aviation and cabin services field			16, 5, 9	A	
4. will be able to list up-to-date developments in the field.			10, 16, 6, 9	A	
4.1. interprets international publications			10, 16, 6, 9	A	
4.2. Defends material and ethical values on issues related to the field			10, 11, 15, 16, 9	A	
5. will be able to list professional targets.			10, 9	A	
5.1. evaluates what to do after graduation..			16, 9	A, D, E	
5.2. strengthens the foreign language infrastructure for interdisciplinary studies			10, 16, 9	A	
<b>Teaching Methods</b>	10: Discussion Method, 11: Demonstration Method, 15: Role Play and Drama Technique, 16: Question - Answer Technique, 19: Brainstorming Technique, 5: Cooperative Learning, 6: Experiential Learning, 8: Flipped Classroom Learning, 9: Lecture Method				
<b>Assessment Methods</b>	A: Traditional Written Exam, D: Oral Exam, E: Homework				
<b>Lecture Schedule</b>					
<b>Sequence</b>	<b>Topics</b>	<b>Preliminary Preparation</b>			
1	Introduction to the course	Studying the related unit in the course material			
2	The Flight Crew	Studying the related unit in the course material			
3	Airline Employees	Studying the related unit in the course material			
4	People in the Airport	Studying the related unit in the course material			
5	Parts of the Airport	Studying the related unit in the course material			
6	Airport Security	Studying the related unit in the course material			
7	Parts of an Aircraft	Studying the related unit in the course material			
8	Parts of the Cabin	Studying the related unit in the course material			
9	Physical Demands	Studying the related unit in the course material			
10	Appearance	Studying the related unit in the course material			
11	Uniforms	Studying the related unit in the course material			
12	Types of Flight	Studying the related unit in the course material			
13	Types of Aircraft	Studying the related unit in the course material			
14	Radyo İletişim & Rötarlar ve İptaller	Studying the related unit in the course material			
<b>Evaluation Methods</b>			<b>Weight(%)</b>		
Midterm Exam			40		
General Exam			60		

<b>Resources</b>
Class notes, PPT slides, eltpublications.com, Career Paths Flight Attendant A1, A2, Vocational English Book, Express Publishing, 2018, ISBN 978-1-4715-6094-1ELT Publications