

Course Description					
Name	Code	Semester	T+A Hour	Credit	ECTS
MANAGEMENT and ORGANIZATION	SKY1142250	Fall Semester	3+0	3	5
Prerequisites Courses					
Recommended Elective Courses					
Language of Instruction	Turkish				
Course Level	First Cycle (Bachelor's Degree)				
Course Type	Required				
Course Coordinator	Assist.Prof. Arzu DİLAVEROĞLU				
Name of Lecturer(s)	Assist.Prof. Arzu DİLAVEROĞLU				
Assistant(s)					
Aim	The course focuses on the examination of management theories and the four functions of management—planning, organizing, leading, and controlling to achieve organizational goals				
Course Content	This course contains; Basic concepts related with management and organization ,History of Management- Classical Management Thinking,History of Management Thinking- Neo-Classical Management Thinking,History of Management Thinking- Modern Management Thinking,History of Management Thinking- Post Modern Management Thinking,Management Functions-Planning Function,Management Functions-Organizing Function,Management Functions-Organizing Function,Management Functions-Directing (leadership),Management Functions-Directing (Leadership),Management Functions-Orientatation (Motivation),Management Functions-Coordination Function,Management Functions- Controlling,Organizational Conflict and Conflict Management.				
Course Learning Outcomes			Teaching Methods	Assessment Methods	
1. Defines the concepts of management, manager and the qualifications that the manager should have.			13, 14, 16, 9	A	
2. Compares management and organization theories.			10, 14, 16, 9	A	
3. Discuss the relationship between management functions.			10, 14, 16, 4, 9	A	
4. Determines which motivation tool to use, when and for which employee, taking into account motivation theories.			10, 14, 16, 9	A	
5. Identifies conflict situations within the organization and what methods should be used in the management of this situation.			10, 14, 16, 9	A	
Teaching Methods	10: Discussion Method, 13: Case Study Method, 14: Self Study Method, 16: Question - Answer Technique, 4: Inquiry-Based Learning, 9: Lecture Method				
Assessment Methods	A: Traditional Written Exam				
Lecture Schedule					
Sequence	Topics	Preliminary Preparation			
1	Basic concepts related with management and organization	Eren, pp.3-17			
2	History of Management- Classical Management Thinking	Eren, pp.17-35			
3	History of Management Thinking- Neo-Classical Management Thinking	Eren, pp. 35-48			
4	History of Management Thinking- Modern Management Thinking	Eren, pp.49-95			
5	History of Management Thinking- Post Modern Management Thinking	Eren, pp.95-104, 113-128			
6	Management Functions-Planning Function	Eren, pp.179-196			
7	Management Functions-Organizing Function	Eren, ss.215-237			
8	Management Functions-Organizing Function	Eren, pp.243-253			
9	Management Functions-Directing (leadership)	Eren, pp.425-445			
10	Management Functions-Directing (Leadership)	Eren, pp.501-530			
11	Management Functions-Orientatation (Motivation)	Eren, ss.531-586			
12	Management Functions-Coordination Function	Eren, pp.333-337			
13	Management Functions- Controlling	Eren, pp.339-357			
14	Organizational Conflict and Conflict Management	Eren, pp.587-613			
Evaluation Methods			Weight(%)		
Midterm Exam			40		
General Exam			60		

Resources	
Eren, Erol (2016). Management and Organization. Beta Publication.	
Jeffrey A.Miles, Management and Organization Theories, Nobel Publishing.	
Nurullah Genç, Management and Organization, Seçkin Yayın.	
Tamer Koçel, Business Management, 15th Edition, Beta, İstanbul.	
R.L Daft, New Era of Management.Cengage Learning.	
Robbins, S. & Coulter M, Management. Upper Saddle River, NJ: Pearson.	